



Facility

Name: *Melissa George* License Number: *166657*
 Address: *120 Raven Dr., Clovis, NM 88101*
 Phone: *5757912940* Fax: E-mail:

License Information

Type: *2 Star + Group Child Care Home* Status: *Licensed* Issue Date: *04/04/2018* Expiration Date: *04/03/2019*

Capacity

Over Age 2: *4* Under Age 2: *2* Night Care: *0* Playground: *0*
 Square Footage: *315*

Census

Over 2: *7* Under 2: *1*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation

Monday <i>7:00 AM - 6:00 PM</i>	Tuesday <i>7:00 AM - 6:00 PM</i>	Wednesday <i>7:00 AM - 6:00 PM</i>	Thursday <i>7:00 AM - 6:00 PM</i>	Friday <i>7:00 AM - 6:00 PM</i>
Saturday <i>7:00 AM - 6:00 PM</i>	Sunday <i>Closed</i>			

Inspection

Date: *08/09/2018* Time In: *12:20 PM* Time Out: *2:25 PM* Purpose: *Semi-Annual*

Licensure

- 8.16.2.31 A Licensing Requirements *Compliance*
- 8.16.2.31 B Capacity of a Home *Compliance*
- 8.16.2.31 C Incident Reporting Requirements *Compliance*

Administrative Requirements

- 8.16.2.32 A Administrative Records *Compliance*
- 8.16.2.32 B Mission, Philosophy and Curriculum Statement *Not Inspected*
- 8.16.2.32 C Parent Handbook *Not Inspected*

Administrative Requirements *(continued)*

8.16.2.32 D Children's Records

Non-compliance

Of the 8 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.e.

Date to be Completed: 09/08/2018

8.16.2.32 E Personnel Records

Compliance

8.16.2.32 F Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.33 A Personnel and Staffing Requirements

Non-compliance

The group day care home is licensed to provide care for nine children and is required to have at least two care givers at the home at all times when more than six children are present or when more than two children under the age of two are present. Eight children were present including 1 children under the age of two years old and only one care giver was present.

Corrective Action Plan

At least two care givers will be present when more than six children are present or when more than two children under the age of two are present.

Regulation: 8.16.2.33.A.7.

Date to be Completed: 08/09/2018

8.16.2.33 B Staff Qualifications and Training

Non-compliance

The home did not supply proof that any of the three caregivers were currently certified in First Aid/ CPR.

Corrective Action Plan

A home must have all educators certified in first aid and cardio-pulmonary resuscitation (CPR).

Regulation: 8.16.2.33.B.6.

Date to be Completed: 09/08/2018

Services & Care of Children

8.16.2.34 A Guidance

Compliance

8.16.2.34 B Naps or Rest Period

Compliance

Services & Care of Children (*continued*)

8.16.2.34 C Additional Requirements for Infants and Toddlers	Compliance
8.16.2.34 D Diapering and Toileting	Compliance
8.16.2.34 E Additional Requirements for Children with Special Needs	Compliance
8.16.2.34 F Night Care	N/A
8.16.2.34 G Physical Environment	Compliance
8.16.2.34 H Social-Emotional Responsive Environment	Compliance
8.16.2.34 I Equipment and Program	Compliance
8.16.2.34 J Outdoor Play	Compliance
8.16.2.34 K Swimming, Wadding and Water	N/A
8.16.2.34 L Field Trips	Compliance

Food Service

8.16.2.35 B Meals and Snacks	Compliance
8.16.2.35 C Menus	Compliance
8.16.2.35 D Kitchens	Non-compliance

A food is not properly stored; the item is not labeled and dated.

Corrective Action Plan

Proper food storage practices will be implemented. Provider corrected onsite.

Regulation: 8.16.2.35.D.4.

Date to be Completed: 08/09/2018

8.16.2.35 E Meal Times	Compliance
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Health & Safety Requirements

8.16.2.36 A Hygiene	Compliance
8.16.2.36 B First Aid Requirements	Not Inspected
8.16.2.36 C Medication	Compliance
8.16.2.36 D Illness and Notifiable Diseases	Compliance
8.16.2.37 A-G Transportation Requirements for Homes	Not Inspected

Buildings, Grounds & Safety

8.16.2.38 A Housekeeping	Compliance
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Buildings, Grounds & Safety (continued)

8.16.2.38 B Pest Control	Compliance
8.16.2.38 C Mechanical Systems	Compliance
8.16.2.38 D Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.38 E Exits	Compliance
8.16.2.38 F Toilet and Bathing Facilities:	Compliance
8.16.2.38 G Safety Compliance	Non-compliance

The home failed to conduct a fire drill for the month(s) of April, June, May, July.

Corrective Action Plan

A monthly fire drill will be held and recorded.

Regulation: 8.16.2.38.G.3.

Date to be Completed: 08/09/2018

The home's fire extinguisher does not have a tag with a date verifying yearly inspection.

Corrective Action Plan

The fire extinguisher will be inspected and have an official tag noting the date of inspection.

Regulation: 8.16.2.38.G.2.

Date to be Completed: 09/08/2018

8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances Compliance

8.16.2.38 I Pets Compliance

Additional Comments

Gave Provider technical assistance on Emergency Preparedness Drills. Provider must perform the Emergency Preparedness drills starting the 3rd quarter 2018.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Nicholas Conde



Facility Representative: Melissa George